



Tennessee Department of Human Services
Civil Rights Complaint Appeal

When completed, please mail form to:

Department of Human Services
Civil Rights Compliance Officer
400 Deaderick Street, 15th floor
Nashville, Tennessee 37243

Complainant's Name:

Complainant's Contact Information *

Mailing Address

Street Address		City	State	ZIP
- -	- -	- -		
Home Number	Work Number	Cell Number		
E-Mail Address:				

Finding to be Appealed:

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	/ /
Signature of Complainant/Appellant	Date

All appeals of civil rights complaints will be forwarded to and handled by the federal oversight agency. You can also file an appeal directly with the federal agency.

Note: Appeals of eligibility decisions will be forwarded to and handled by the Department's Division of Appeals and Hearings. See attached Appeal Sheet.

For Families First, Medicaid, or Child Support – U.S. Department of Health & Human Services, Office for Civil Rights,

Atlanta Federal Center, 61 Forsyth Street, S.W., Suite 3B70, Atlanta, GA 30303, **For Vocational Rehabilitation** – U. S. Department of Education, Atlanta Office, Office of Civil Rights, 61 Forsyth St. S.W., Suite 19T70 Atlanta, GA. 30303-3104. **For Supplemental Nutrition Assistance Program (SNAP):** . U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, Stop 9430, 1400 Independence Avenue, S.W., Room 212-A, Whitten Building, Washington, D.C. 20250 Please return the appeal form (HS-2634) within 30 days of receipt.

Office Use - Received by:	Date: / /
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DHS staff should check the "Forms" section of the intranet to ensure the use of current versions. Forms may not be altered without prior approval.

Distribution: DHS/OGC Compliance Officer

HS-2634 (Rev. 12-15)

RDA: Pending

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